

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on June 22, 2016 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	C. Santore	J. Erber
R. Delano	A. Zorzi	
J. Formisano	R. Casella	
J. Santagata	R. Smith	
S. Woshnak	S. Testa	

m/Baker s/Woshnak to adopt resolution R-17-2016 authorizing a meeting of the BBMUA closed to the public to discuss matters of personnel pursuant to N.J.S.A. 10:4-12(b)(8). m/passed

At this time the board went into closed session to discuss matters of personnel.

m/Baker s/Woshnak to go into closed session. m/passed

m/Delano s/Baker to reopen the regular session m/passed

m/Baker s/Delano to promote Jonathan Erber to the position of Assistant Plant Superintendent effective July 1, 2016. m/passed

m/Baker s/Delano to adopt resolution R-18-2016 to amend the 2016 Approved Budget in the amount of \$125,000.00 to cover the service of well #3. m/passed

Robert Smith of Remington, Vernick & Walberg provided the bid results and recommendation of award for the service of well #3 to the lowest responsible bidder AC Schultes, Inc. The bid included some items to establish pricing for work if it is needed. Therefore, the cost of the project may not necessarily be \$129,575.00. If all goes well the contract cost may end up being quite a bit less than the bid.

Mr. Smith sent a letter to John Maselli of the NJDEP Division of Water Quality Bureau of Construction and Permits requesting an extension of the permit expiration date on the Louis Drive Sanitary Sewer Extension. He then received correspondence back stating that the request has to come from the BBMUA directly. Therefore, Mr. Smith wrote a draft letter and emailed it to the Secretary/Treasurer to be put on BBMUA letterhead for the Chairman's signature. Once this is done it can be sent with a \$200.00 check for the review fee for the extension.

Mr. Smith provided the board with the technical review and recommendation for the water application for Teligent, Inc. Mr. Smith received information back from Teligent and is probably going to issue the final recommendation letter tomorrow. All of the plan revisions have been sent back from their engineer and the cost estimates and will make the recommendation to grant Teligent the approval for that project. Obviously the connection fees will have to be paid to the BBMUA.

A letter was received from Malathi Prabhu of the State of New Jersey DEP Division of Water Supply and Geoscience regarding the Notice of Application for Administrative Deficiencies for the physical connection permit for Buenapac Warehouse located at 789 Harding Highway, Buena Vista Township. The DEP found the application to be incomplete. Buenapac Warehouse is not connected into the water or sanitary sewer system of the BBMUA. Therefore, we are unsure as to why we are receiving a copy of this letter.

An email was sent from Ben Parvey of Blue Sky Power in regard to the BBMUA Solar Project providing status on the project and requesting the BBMUA board and solicitor review the Power Purchase Agreement and provide initial comments.

The BBMUA's Solicitor, Michael Testa Jr., of Testa, Heck, Scrocca & Testa sent an email regarding the bid documents submitted for the service of Well #3. After a thorough review, Mr. Testa concurs with the recommendation of Robert Smith of Remington, Vernick & Walberg to award the bid to the lowest responsible bidder AC Schultes, Inc.

Therefore the board adopted the following resolution:

m/Baker s/Woshnak to adopt resolution R-19-2016 awarding the contract for the service of well #3 to AC Schultes, Inc. in the amount of \$129,575.00. m/passed

Michael Testa sent an additional email regarding the Teligent, Inc. water application. The email that was sent to Mr. Testa for review recommends conditional approval. Mr. Testa is unable to comment on the approval as he has not received an update with the materials Mr. Perkins was to provide to the BBMUA Engineer, Robert Smith. Mr. Smith stated that when he issues final approval he will make sure to copy Mr. Testa with all of the pertinent information.

The BBMUA's solicitor Michael Testa Jr. of Testa, Heck, Scrocca & Testa was not present at tonight's meeting, however Mr. Robert Casella was in attendance on Mr. Testa's behalf. Mr. Casella provided any update on the Ovivo aerator issue and the tank light issue. Letters have been sent but no response has been received from either of these companies. The board asked if legal action could be taken on either of these issues and asked if so action begin on these matters. The Buena Vista Camping Park has not contacted the BBMUA regarding the renegotiation of the contract for utilizing the dump station. Mr. Zorzi stated that he continuously checks the station and there has been no use.

The BBMUA's Auditor, Steve Testa, of Romano, Hearing, Testa & Knorr's office is in the process of working on the audit right now. The field work is being conducted while the GASB 68 figures are being worked on at Mr. Testa's office.

Mr. Testa stated that prior to awarding the contract for the service of Well #3 he reviewed the budget amendment that was prepared by Mary Ann Challow. That amendment will increase the appropriation in the renewal replacement and reserve by \$125,000.00 so that the BBMUA has enough money to award the contract and the Secretary/Treasurer can certify the necessary funds to cover the contract. That money will come out of the unrestricted net position utilized.

A copy of the letter to Marie Reese of the State of New Jersey Department of Community Affairs Office of Local Code Enforcement to inform her that Teligent is in the process of requesting additional water allocation for their expansion project has been provided to the board for their information.

m/Baker s/Formisano to approve the treasurer's report as read. m/passed

There are a few conflicts for the regular meeting scheduled to be held on Wednesday, July 13, 2016. Therefore Ms. Santore asked if it would be possible to either change the meeting date to the week prior on Wednesday, July 6, 2016 or cancel that meeting and only have one meeting on July 27, 2016. Chairman Santagata and the board stated that unless there is anything pressing they are in favor of cancelling that first meeting and only having one meeting in the month of July on July 27, 2016.

Pat Yacovelli, the Business Administrator/Board Secretary for Buena Regional School District, sent over the interlocal agreement renewal for services to be performed by Alan Zorzi for the school district.

m/Baker s/Woshnak to adopt Resolution R-20-2016 authorizing an interlocal agreement with the Buena Regional School District for services to be provided by the BBMUA's employee Alan Zorzi. m/passed

m/Woshnak s/Baker to approve the minutes of the regular meeting held on May 25, 2016. m/passed

m/Baker s/Woshnak to approve the minutes of the last executive closed session meeting held on May 25, 2016. m/passed

Plant Superintendent, Alan Zorzi, informed the board that the GovDeals account is now set up. Therefore the board can discuss pricing on the equipment we are selling and advertise the auction. Once this is advertised the auction can be held 10 days after the date of the advertisement. A representative of GovDeals met with Mr. Zorzi at the plant on 6/2/16. The rep sent examples of pricing over the last year on similar items that we are going to list for sale. Therefore, the Board needs to set the pricing and length of auction on the items listed in our advertisement so once the ad is placed we can begin our auction 10 days later. The board set the starting prices as follows:

1991 CASE 621ZF Wheel Loader	starting list price \$13,000.00
1985 CASE 580E Backhoe	starting list price \$ 7,500.00
1993 Ford F-350XL 4x4	starting list price \$ 2,500.00
1993 Ford F-350XL 4x4 Diesel	starting list price \$ 5,000.00

The board decided to run the auction for 2 weeks and see what response we get and revisit this if necessary.

m/Baker s/Delano to approve the advertisement of the public auction on GovDeals for the sale of surplus property online. m/passed

Mr. Zorzi informed the board of a late night water break on Sunday, May 29, 2016 on Buena Vista Avenue. It was narrowed down to one home. Due to severe thunderstorms the repair was made the following day.

Mr. Zorzi also informed the board of an NJDEP inspection for wastewater and residuals on June 13, 2016. Everything went fine so hopefully we will receive a clean bill of health for that inspection.

A sink hole has developed on Route 54 and Plymouth Road. Mr. Zorzi had Video Pipe televise the line and it is definitely a broken sewer line. The line is over 10 feet down and the break is 9 feet into the pipe. Garrison will be there to give a quote on the repair. It will have to be dewatered and could be quite costly. If it is under the bid threshold of \$17,500.00 we will solicit 3 quotes. However, it could turn into an emergency repair if the break gets worse.

Mr. Zorzi needs to purchase a Honda 5000 w generator. The lowest quote received was from Norris Sales in the amount of \$1,859.00. This generator will be hard wired into the new Ford truck that we are purchasing to replace the 1993 Ford Truck that is being removed from our fleet. This truck is used when we have lateral breaks and cleans and runs emergency lighting as well.

m/Baker s/Formisano to purchase a Honda 5000 w generator from Norris Sales and Service in the amount of \$1,859.00. m/passed

m/Baker s/Delano to file all correspondence sent out for review without reading number 1 through number 18. m/passed

m/Baker s/Woshnak to pay all bills presented for the month of June 2016. m/passed

The next regular meeting will be held on July 27, 2016 at 7:00 p.m.

m/Woshank s/Baker to adjourn the meeting 8:29 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary